



Safeguarding Policy

Statement of Policy

Asian College of Teachers (ACT) as a responsible institution takes care of adults at risk coming onto its premises. The institution aims to take all possible measures and reasonable steps in relation to the safety and welfare of the adults at risk. The institution is committed to protecting individuals from harm, exploitation and abuse and to ensuring that all staff and students are aware of their responsibilities in relation to safeguarding and have knowledge of responding to those concerns.

The policy aims to:

- Creating a safe environment that is conducive for the work, study and enjoyment of all members of the institution.
- Provide assurance to parents and other parties that the institution takes reasonable steps to manage risks and adults at risk safe
- Make sure that the institution recruits staff who are well equipped to handle adults at risk and others
- Ensure that everyone has a clear understanding of their roles and responsibilities in respect of safeguarding
- Provide everyone with the necessary information, training and support on safeguarding matters

The institution takes appropriate safeguarding action in relation to signs and symptoms of abuse, neglect or harassment which includes:

Physical

Psychological/emotional

Sexual



Financial

Discriminatory

Institutional

Who can I contact about any safeguarding concern?

Any issue relating to safeguarding can be raised by any staff member, student or parent; all matters will be taken seriously and raised in the first instance with the executive director via written communication.

POSH Training for Employees

Asian College of Teachers (ACT) takes a significant step towards fostering a safe and inclusive work environment by conducting a Prevention of Sexual Harassment (POSH) training every year for its employees. The training is led by a certified POSH trainer and is aimed at empowering employees with essential knowledge and awareness about sexual harassment in the workplace.